



CONSULATE GENERAL OF NIGERIA
828 SECOND AVENUE, NEW YORK, NEW YORK 10017

TELEPHONE: 212-808-0301 • FAX: 212-687-1476
NIGERIAHOUSE.COM

APPLICATION FOR EMERGENCY TRAVEL CERTIFICATE (ETC)

Procedure:

- Download, print and complete form for "APPLICATION FOR EMERGENCY TRAVEL CERTIFICATE (ETC)" from **www.nigeriahouse.com**

Requirements:

- a) Completed ETC Form or Application Letter for ETC addressed to the Consulate General of Nigeria, New York;
- b) Expired Nigerian Passport;
 - For applicants born in the US who do not have Nigerian passport, enclose copy of **Birth Certificate** and copy of **data page of parents Nigerian passport**;
 - For Minors, a Letter of Consent signed by both parents is required;
- c) Photocopy of expired Nigerian Passport
- d) Confirmed Airline Ticket to Nigeria
- e) Two (2) Passport Photographs
- f) **US\$150** Post Office Money Order addressed to:
Consulate General of Nigeria, New York
(Western Union Money Order is not accepted)
- g) A pre-paid USPS Priority/Express Mail return envelope addressed to Applicant. **(FedEx/UPS not accepted)**

Mail items a-g to:

Consulate General of Nigeria
828 2nd Avenue
New York, NY 10017

Please Note:

- **ETC is valid for three (3) weeks** from the date of issue
- The Consulate will **issue and mail the ETC** to applicants who meet the requirements within two (2) days from the date of receipt of the application.
- In all correspondence with the Consulate, please provide valid telephone number and email address for easy contact.



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**THE CONSULAR OFFICER
CONSULATE GENERAL OF NIGERIA
NEW YORK**

APPLICATION FOR ISSUANCE OF EMERGENCY TRAVEL CERIFICATE (ETC)

I.....

RESIDING AT

HEREBY REQUEST FOR ISSUANCE OF EMERGENCY TRAVEL CERTIFICATE (ETC) TO ENABLE ME TRAVEL TO NIGERIA.

2. I AM A HOLDER OF NIGERIAN STANDARD PASSPORT NO.

3. REASON FOR THE REQUEST (*TICK AS APPROPRIATE*):

A. PASSPORT HAS EXPIRED

B. PASSPORT IS LOST

C. OTHER (EXPLAIN).....

REASONS

CONTACT NO:..... EMAIL.....

TEL.

4. **ATTACHED:**

- I) EXPIRED NIGERIAN PASSPORT
- II) TWO (2) PASSPORT PHOTOGRAPHS
- III) **\$150 POST OFFICE MONEY ORDER** (WESTERN UNION NOT ACCEPTED)
- IV) **BIRTH CERTIFICATE AND COPY OF DATA PAGE OF PARENTS NIGERIAN PASSPORTS** (FOR FIRST TIME APPLICANTS BORN IN THE US)
- V) CONSENT LETTER SIGNED BY BOTH PARENTS (FOR MINORS)

.....
SIGNATURE

.....
DATE

FOR OFFICIAL USE:

APPROVED

NOT APPROVED